

Platte River Power Authority

REQUEST FOR INFORMATION

2022 STRATEGIC PLAN

SPECIFICATION NUMBER HQ21-1832

Background

Platte River Power Authority (Platte River) is a not-for-profit, community-owned public power utility that generates and delivers safe, reliable, environmentally responsible and financially sustainable energy and services to Estes Park, Fort Collins, Longmont and Loveland, Colo., for delivery to their utility customers.

As a political subdivision of the State of Colorado, Platte River is governed by an eight-person board of directors that brings unique and relevant expertise to the decision-making process. Platte River operates under the direction of a general manager/CEO who serves the board of directors. The general manager/CEO is the principal executive officer with full responsibility for planning, operations and administrative affairs of Platte River. Platte River's senior leadership team supports the general manager/CEO.

For more information about Platte River, visit prpa.org.

Statement of need — goals and objectives

Following board adoption of the Resource Diversification Policy (RDP) in 2018 and the 2020 Integrated Resource Plan (IRP) last October, Platte River's existing strategic plan became outdated. An updated plan incorporating the RDP and IRP strategic initiatives supporting Platte River's three core pillars (safely provide reliable, environmentally responsible and financially sustainable energy and services) is required by 2022.

Historically, Platte River's strategic plans were developed by in-house subject matter experts under the guidance of the senior leadership team and general manager/CEO with final adoption by the board of directors. Due to evolutionary business needs, Platte River is seeking information from an experienced and respected third party for the production of a valued strategic plan. Material provided to Platte River from this request for information (RFI) will be used to develop a request for proposal (RFP), which will be offered to select consultants including, but not limited to, the RFI respondents. The RFP may result in a contract awarded to a consultant who will lead the development of Platte River's strategic plan.

Qualifications and credentials

Respondents to this RFI are asked to demonstrate credible experience with:

1. Strategic plan development, production and adoption
2. Management of individual, small group and public town hall meetings

3. Understanding of public sector practices, including the interface with elected officials, community/business leaders and stakeholders
4. Understanding of evolving (internal) organizational dynamics
5. Data gathering management
6. Understanding of utility or energy sector issues

Information requested

To achieve a final strategic plan, Platte River seeks to learn the critical elements, processes and resources required to produce a successful strategic plan, including but not limited to:

- General process
- Overall timeline
- Organizational research
- Public/individual/small group meetings
- Goal development
- Critical milestones and deliverables

Note: Pursuant to the Colorado Open Records Act, C.R.S. §§ 24-72-200.1 *et seq.* (“Act”), all information contained in any response to this RFI is subject to public disclosure unless it meets one of the exceptions set forth in the Act.

Statement of interest

Please respond to contractadmin@prpa.org with a statement of interest on or before May 7, 2021 to affirmatively participate in this process by the formal deadline noted below.

Questions deadline

Questions regarding this RFI should be submitted to contractadmin@prpa.org on or before May 7, 2021. Responses to each question submitted will be sent to all entities affirmatively participating in this process.

RFI response deadline

Platte River requests formal responses to this RFI be received no later than 3 p.m. MDT on Friday, June 4, 2021. Email responses to:

Contract Administrator
Platte River Power Authority
contractadmin@prpa.org
Subject: Platte River specification number HQ21-1832