# Request for proposal

Proposals for **Rawhide Janitorial Services**, Specification Number **RH21-1827** (“Project”) will be received by Platte River Power Authority, hereinafter called Platte River, electronically at [ContractAdmin@prpa.org](mailto:ContractAdmin@prpa.org), until **3:00 p.m., MST, Thursday, February 11, 2021** (Proposal Submission Deadline).

Platte River has the need for janitorial services at its Rawhide Energy Station located at 2700 East County Road 82, Wellington, CO 80549. Platte River is looking for a well-qualified company with high quality standards to provide these services. The selected bidder will be an independent contractor and provide labor, supplies, tools, equipment, management oversight, etc. for janitorial services. This facility is an industrial site with multiple buildings. The selected bidder **must** be able to comply with the North American Electric Reliability Corporation Critical Infrastructure Protection standards in order to be considered for this Project.

Proposals will be considered only from those bidders who have submitted their qualifications, in accordance with Platte River prequalification form requirements, and have been approved on the basis of their submitted qualifications prior to issuance of the Bid Specifications and Documents. Prequalification forms are available from Platte River and can be obtained from Platte River's website at <https://www.prpa.org/financial-information/contract-administration/>. Completed Prequalification forms must be received by Platte River electronically at [ContractAdmin@prpa.org](mailto:ContractAdmin@prpa.org), no later than **11:00 a.m., MST, Thursday, December 31, 2020.**

The Bid Specifications and Documents will be ready on or about **Thursday, January 21, 2021**. Platte River will disseminate these materials to pre-qualified bidders. It is the responsibility of each pre-qualified bidder to ensure that they have received the bid materials. In order to be considered as a potential provider for this Project, a pre-qualified bidder must submit one (1) electronic copy of its Proposal to [ContractAdmin@prpa.org](mailto:ContractAdmin@prpa.org). It is the bidder’s responsibility to ensure that its electronic Proposal is received.

In order to have its Proposal considered, pre-qualified bidders are *required* to participate in a pre-proposal meeting to be held at **2700 East County Road 82, Wellington, Colorado 80549, on Monday, January 25, 2021**. Due to the COVID-19 pandemic, Platte River will have multiple pre-proposal meetings to limit the number of attendees in each pre-proposal meeting. Platte River will reach out to pre-qualified bidders with the specific times for attendance of the pre-proposal meetings. These pre-proposal meetings are designed to improve the pre-qualified bidder’s understanding of the Project scope and answer questions relating to the Project.

All bidders are encouraged to submit questions relating to the Project by **3:00 p.m., MST, Thursday, January 28, 2021**, to [ContractAdmin@prpa.org](mailto:ContractAdmin@prpa.org). Responses to questions received will be sent electronically to all bidders on or before **5:00 p.m., MST, Wednesday, February 3, 2021**.

The Proposal and Agreement shall be conditioned upon compliance with all provisions of the Proposal documents. No Proposal may be altered, withdrawn or resubmitted within ninety (90) working days after the date set for the opening of Proposals.

Platte River reserves the right, in its sole judgement, to accept the Proposal(s) that is the lowest, most responsive, and responsible; to reject any and all Proposals, and to accept or reject any irregularities and informalities in any Proposal(s) that is submitted. Proposals received after the Proposal Submission Deadline will be returned unread.

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| **Summary** | **Date and Time** |
| Prequalification forms due | Thursday, December 31, 2020 by 11:00 a.m. |
| Bid Specifications and Documents sent to pre-qualified bidders | Thursday, January 21, 2021 |
| Pre-proposal meeting (required) | Monday, January 25, 2021 time TBD |
| Deadline for Questions to Platte River | Thursday, January 28, 2021 by 3:00 p.m. |
| Response to Questions sent to participating, pre-qualified bidders | Wednesday, February 3, 2021 EOB |
| Proposal Submission Deadline | Monday, February 11, 2021 by 3:00 p.m. |

For additional information, please contact Skip Akers, Plant Fuel Handling & Facilities Manager at [akersr@prpa.org](mailto:akersr@prpa.org) or at (970) 229-1706.

PLATTE RIVER POWER AUTHORITY

Contract Administration