



Estes Park • Fort Collins • Longmont • Loveland

Regular meeting minutes of the board of directors

2000 E. Horsetooth Road, Fort Collins, CO

Thursday, Apr. 30, 2020

ATTENDANCE

Board members via Skype

Representing Estes Park: Mayor Wendy Koenig and Reuben Bergsten

Representing Fort Collins: Mayor Wade Troxell and Ross Cunniff

Representing Longmont: Mayor Brian Bagley and David Hornbacher

Representing Loveland: Mayor Jacki Marsh and Joe Bernosky

Platte River staff via Skype

Jason Frisbie (General Manager/CEO)

Sarah Leonard (General Counsel)

Dave Smalley (Chief Financial Officer and Deputy GM)

Andy Butcher (Chief Operating Officer)

Alyssa Clemens Roberts (Chief Strategy Officer)

Angela Walsh (Executive Assistant/Board Secretary)

Shelley Nywall (Director of Finance)

Guests

Jodie Cates (BKD)

Tim McCollough (City of Fort Collins)

Public call in line – guests unknown

CALL TO ORDER

Chair Troxell called the meeting to order at 9:10 a.m. A quorum of board members was present via Skype for Business. The meeting, having been duly convened, proceeded with the business on the agenda.

Chair Troxell announced that the Platte River staff decided to keep the board, staff and public safe by hosting a virtual meeting, and a call line had been opened for the public to call in on and listen to the meeting. He stated that all presentations had been postponed until in-person meetings could resume, and staff invited the public to send in public comments via email to the board secretary to be dispersed to the board in lieu of in-person comments. Chair Troxell also welcomed new board member, Wendy Koenig, from Estes Park.

ACTION ITEMS

(1) Consent agenda

a. Approval of the regular meeting minutes of Mar. 26, 2020

Director Cunniff moved to approve the consent agenda as presented. Director Bagley seconded. The motion carried 7-0 via roll call vote with Director Koenig abstaining.

PUBLIC COMMENT

No comments were submitted prior to the start of the meeting.

BOARD ACTION ITEMS

(2) 2019 BKD audit report (presenter: Dave Smalley, BKD)

Jodie Cates with BKD presented the results of the audit of 2019 financial statements outlined in the post-audit letter, management representation letter and the 2019 audit report included in the board packet. In reviewing the post-audit letter, Ms. Cates noted no audit adjustments were requested or proposed.

Ms. Cates outlined the audit report results relating to the financial statements and announced that Platte River received a clean, unmodified opinion. Ms. Cates outlined the emphasis of matters discussed in the section related to implementation of GASB 83; restatement comparable to the 2018 audit report.

Ms. Cates directed attention to page 15 of the audit report under total deferred outflows and resources within asset retirement obligations offsetting liability within one single year by amortizing costs for the remainder of the asset's life.

Ms. Cates highlighted the new items from 2018 listed within the notes; asset retirement obligation disclosure, accounting pronouncements adopted including GASB 83 and 89, non-current asset liabilities and an itemized list of assets related to the asset retirement obligations.

Director Bergsten moved to accept the 2019 BKD audit report as presented. Director Hornbacher seconded. Director Cunniff complimented staff for a well-run organization. The motion carried 8-0 via roll call vote.

(3) Acceptance of 2019 annual report (presenter: Alyssa Clemesen Roberts)

Alyssa Clemesen Roberts introduced the annual report titled *Transforming our energy future together* reflecting the strategic goals Platte River has set including power supply agreements, the continued work on the 2020 integrated resource plan, new rate structures, markets and community outreach and engagement. Ms. Clemesen Roberts noted that the 2019 report will be uploaded onto the website and will not be printed in bulk, requesting the board members to let her know if they would like any copies for their owner communities.

Directors complimented staff on the overall results and success in 2019 and the quality of the 2019 annual report.

Director Bergsten moved to accept the 2019 annual report as presented. Director Bagley seconded, and the motion carried 8-0 via roll call vote.

(4) Retirement committee member appointment (presenter: Dave Smalley)

Dave Smalley, chief financial officer, explained the role of the retirement committee, which oversees the defined benefit plan that was previously closed to new participants in 2010 and explained that a vacancy was left open following the retirement of Todd Jirsa. Committee Chair Bernosky opened the floor for nominations for the retirement committee member appointment.

Director Bergsten nominated Director Koenig to serve on the retirement committee on behalf of Estes Park. No other nominations were made.

Director Bergsten moved to approve Resolution 06-20: Retirement committee member appointment of Wendy Koenig as presented. Director Cunniff seconded, and the motion carried 8-0 via roll call vote.

Jason Frisbie, general manager and chief executive officer, noted that the pension plan was down 8% year-to-date.

MANAGEMENT REPORTS

(5) COVID-19: financial stress test (presenter: Shelley Nywall)

Shelley Nywall, director of finance, thanked the board for approving the BKD audit report and the 2019 annual report. Ms. Nywall outlined the financial stress testing, studying the reduction of loads during the COVID-19 pandemic and actions taken thus far to conserve cash, speaking directly from the memo provided within the board packet starting on page 215.

Staff will continue to monitor the situation throughout the year and report to the board on a monthly basis.

Director Hornbacher thanked the staffs for assisting and positioning the four owner communities to successfully navigate the current situation.

Mr. Frisbie thanked the staff for working to find various levers to pull to increase revenue, increase cash and reduce expenses.

Director Bergsten thanked staff for the individual load profiles for each owner community.

(6) DER strategy committee update (presenter: David Hornbacher)

Director Hornbacher provided an update and overview of the Distributed Energy Resource (DER) strategy committee.

Ms. Clemsen Roberts noted receiving information from the Department of Energy (DOE) regarding a request for information from the Office of Energy Efficiency and Renewable Energy. Platte River plans to submit information on behalf of Efficiency Works and the DER strategy committee based on the new HQ campus building features such as solar, battery, EV charging stations and integrated controls.

Chair Troxell thanked the committee for their work on the project and considering the DOE funding announcement for participation.

Director Bernosky thanked the committee and added a statement that the committee keep the three foundational pillars in mind while reviewing the options for possible DER programs. Ms. Clemsen Roberts noted that the resource diversification policy was provided during the RFP process and discussed at length during the vendor interviews. Discussion ensued among directors and staff regarding the various considerations while developing the DER strategy.

(7) IRP revised timeline (presenter: Andy Butcher)

Andy Butcher, chief operating officer, outlined the revised timeline to submitting the integrated resource plan to Western Area Power Administration due to the inability to conduct in-person meetings.

Director Cunniff supported waiting for in-person meetings and submitting the IRP before the end of the year. Discussion ensued among directors and staff regarding the continuation of modeling and integrating the DER strategy project into the next IRP process.

MONTHLY INFORMATIONAL REPORTS (were for informational purposes only)

(8) Legal, environmental and compliance report (presenter: Sarah Leonard)

No questions received from the board.

(9) March operating report (presenter: Andy Butcher)

No questions received from the board.

(10) March financial report (presenter: Dave Smalley)

No questions received from the board.

(11) General management report (presenter: Jason Frisbie)

Mr. Frisbie highlighted a few updates from the general management report including the Roundhouse wind and Rawhide Solar projects, demolition of old buildings at the headquarters campus and shared his weekly communications with the staff at Platte River that have focused on protecting employee health safety and continued reliability of the electric system.

No questions received from the board.

Roundtable and strategic discussion topics

Board members shared the latest news from the owner communities.

ADJOURNMENT

With no further business, the meeting adjourned at 10:42 a.m. The next regular board meeting is scheduled for Thursday, May 28, at 9:00 a.m. at the Platte River Power Authority, 2000 E. Horsetooth Road, Fort Collins, Colorado.

AS WITNESS, I have executed my name as Secretary and have affixed the corporate seal of the Platte River Power Authority this 28 day of May, 2020.


Secretary